

LEAGUE ID # 4-05-25-12

SANTA MONICA LITTLE LEAGUE

CONSTITUTION

ARTICLE I - NAME

This organization shall be known as the Santa Monica Little League, hereinafter referred to as "Local League."

ARTICLE II - OBJECTIVE

SECTION 1

The objective of the Local League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

SECTION 2

To achieve this objective, the Local League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III - MEMBERSHIP

SECTION 1

Eligibility. Any person sincerely interested in active participation to further the objective of this Local League may apply to become a Member.

SECTION 2

Classes. There shall be the following classes of Members:

- (a) **Player Members.** Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members

shall have no rights, duties or obligations in the management or in the property of the Local League.

- (b) **Regular Members.** Any adult person actively interested in furthering the objectives of the Local League may become a Regular Member upon election and payment of dues as hereinafter provided. Regular Members may be issued a card numbered in sequential order annually. The secretary shall maintain the roll of membership to qualify voting members. Only Regular Members in good standing are eligible to vote at General Membership Meetings. All Officers, Board Members, Committee Members, Managers, Coaches, Volunteer Umpires and other elected or appointed officials must be active Regular Members in good standing.

Note: Regular Members of the league automatically include all current Managers, Coaches, Volunteer Umpires, Board Members, Officers of the Board and any other person who is recognized by the Board as a volunteer in the Local League, including (but not limited to) those volunteers with the following titles: Division Commissioner, Volunteer Coordinator, Coaching Coordinator.

- (c) As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated.

SECTION 3

Other Affiliations.

- (a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.
- (b) Regular Members should not be actively engaged in the promotion and/or operation of any other baseball program.

SECTION 4

Suspension or Termination. Membership may be terminated by resignation or action of the Board of Directors as follows.

- (a) The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball, Incorporated. The Member involved shall be notified of such meeting, informed of the general nature of the allegations and given an opportunity to appear at the meeting to answer such allegations.
- (b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager

shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

ARTICLE IV - DUES FOR REGULAR MEMBERS

SECTION 1

Dues for Regular Members may be fixed at such amounts as the Board of Directors shall determine for a particular fiscal year. (See Article XI, Section 7 for fiscal year of this league.) Note: Dues for Regular Members are separate from registration fees for Player Members, which are determined annually by the Board of Directors in accordance with Regulation XIII (c). If no dues for Regular Membership are collected, Section 2 below does not apply.

SECTION 2

Regular Members who fail to pay their fixed dues within thirty (30) day(s) of application to become a Member may, by majority vote of the Board present at a Board meeting, be dropped from the rolls and shall forfeit all rights and privileges of membership.

ARTICLE V - GENERAL MEMBERSHIP MEETINGS

SECTION 1

Definition. A General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required.

SECTION 2

Notice of Meeting. Notice of each General Membership Meeting shall be delivered personally, electronically or by mail, at the discretion of the Board of Directors, to each Member at the last recorded electronic or physical address at least ten (10) days in advance of the meeting, setting forth the place, time and purpose of the meeting. In lieu of the above methods, notice may be given in such form as may be authorized by the Members, from time to time, at a regularly convened General Membership Meeting.

SECTION 3

Quorum. At any General Membership Meeting, the presence in person or representation by absentee ballot of the lesser of thirty (30) Members or one fifth (20 percent) of the Members (as defined in Article III - Membership) shall be necessary to constitute a quorum. If a quorum is not present, any Member may make a motion to

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adjourn, and upon doing so, the meeting is adjourned and no business shall be conducted, including any scheduled vote or election.

SECTION 4

Voting. Only Regular Members in good standing shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during General Membership Meetings. (Those eligible to take part at meetings of the Board of Directors are described in Article VI, Section 4.)

SECTION 5

Absentee Ballot. For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the Annual Meeting, or any General Membership Meeting at which an election or pre-determined vote (such as the ratification of the Constitution) is to be held, an absentee ballot may be requested and obtained from the Secretary of the Local League. The absentee ballot shall be properly completed, signed and returned in a sealed envelope to the Secretary prior to the time of the election. The Secretary shall present all absentee ballots to the Election Chairman (appointed at the meeting) at the time of the meeting, prior to the voting portion of the election process.

SECTION 6

Annual Meeting of the Members. The Annual Meeting of the Members of the Local League shall be held between June 1, and September 15 each year for the purpose of electing new Members, electing the Board of Directors, receiving reports, reviewing the Constitution if necessary, and for the transaction of such business as may properly come before the meeting.

- (a) The Membership shall receive at the Annual Meeting of the Members of the Local League a report, verified by the President and Treasurer, or by a majority of the Directors, showing:
- (1) The condition of the Local League, to be presented by the President or his/her designate;
 - (2) A general summary of funds received and expended by the local league for the previous year, the amount of funds currently in possession of the local league, and the name of the financial institution in which such funds are maintained;
 - (3) The whole amount of real and personal property owned by the Local League, where located, and where and how invested;
 - (4) For the current fiscal year, the amount and nature of revenues and expenditures, including the property acquired (if any), with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;
 - (5) The names of the persons who have been admitted to regular membership in the Local League during such year. This report shall be filed with the records

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of the Local League and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League International.

- (b) At the Annual Meeting, the Members shall determine the number of Directors to be elected for the ensuing year and shall elect such number of Directors. The number of Directors elected shall be not less than seven (7) nor more than ~~fifteen~~ (15), unless by amendment to the constitution.
- (c) The Board of Directors shall be elected according to the process outlined in the bylaws of the Local League, or if such bylaws do not exist, according to the rules and guidelines provided by Little League, as delineated on Little League's official website, unless such rules and guidelines conflict with this Constitution of the Local League.
- (d) After the Board is elected, the Board shall meet to elect the officers. Should the number of Directors elected be less than the number of Directors approved by the Members, the newly elected Directors may elect individuals who are Members in good standing to assume any vacant positions.
- (e) After the Board is elected, the Board of Directors shall assume the performance of its duties on October 1 or immediately upon election, if the date of the election is later than October 1. The Board's term of office shall continue until its successors are duly elected.
- (f) The Officers of the Board of Directors shall include, at a minimum, the President, Vice President, Treasurer, Secretary, Player Agent, a Safety Officer and a Registrar. The Board shall also include a minimum of one manager and one volunteer umpire. Only volunteer umpires may be elected to the Board.

SECTION 7

Special General Membership Meetings. Special General Membership Meetings of the Members may be called by the Board of Directors or by the Secretary or President at their discretion. Upon the written request of a quorum of Members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than ten (10) days after the request is received by the President or Secretary.

SECTION 8

Rules of Order for General Membership Meetings. Rules of Order, as established in the bylaws of the Local League, shall govern the proceedings of all General Membership Meetings, except where same conflicts with this Constitution of the Local League.

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ARTICLE VI - BOARD OF DIRECTORS

SECTION 1

Authority. The management of the property and affairs of the Local League shall be vested in the Board of Directors.

SECTION 2

Increase in number. The number of Board of Directors so fixed at the Annual Meeting may be increased at any General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Membership Meeting. All elections of additional Directors shall be by majority vote of all Regular Members present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting.

SECTION 3

Vacancies. If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose.

SECTION 4

Board Meetings, Notice and Quorum. Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and on such days thereafter as shall be determined by the Board.

- (a) The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of no less than five (5) Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.
- (b) Notice of each Board meeting shall be given by the Secretary personally by telephone or electronically to each Director at least twenty-four (24) hours before the time appointed for the meeting to the last recorded [telephone number or electronic](#) address of each Director.
- (c) [A majority](#) of the members of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, any Board Member may make a motion to adjourn, and upon doing so, the meeting is adjourned and no business shall be conducted.
- (d) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings.

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(a) The Officers of the Board of Directors shall include, at a minimum, the President, Vice President, Treasurer, Secretary, Player Agent, a Safety Officer and a Registrar. The Board shall also include a minimum of one manager and one volunteer umpire. Only volunteer umpires may be elected to the Board ... [2]

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SECTION 5

Duties and Powers. The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate. These committees are listed in Article IX - Other Committees.

The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper, provided such rules and regulations do not conflict with this Constitution.

The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member of the Local League in accordance with the procedure set forth in Article III, Section 4 (a, b).

SECTION 6

Rules of Order for Board Meetings. Robert's Rules of Order shall govern the proceedings of all Board of Directors meetings, except where same conflicts with this Constitution of the Local League.

ARTICLE VII - DUTIES AND POWERS OF THE BOARD

SECTION 1

Appointments. Officers of the Local league are elected directly as members of the Board of Directors, according to Article V. The Board of Directors may also appoint such other officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board. Officers of the Local league are responsible for the conduct of their responsibilities as set forth below, under the authority of the President of the Local league and its Board of Directors. Any duties and powers not specifically assigned or delegated to an officer or committee shall be retained by the Board of Directors. The following and additional or alternative positions either must be filled as set forth in Article V, Section 6 or may be filled as per the process governing Board of Directors elections. The duties of each position as set forth below may be revised as the Board of Directors may deem necessary.

SECTION 2

President. The President shall:

- (a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
- (b) Present a report of the condition of the Local League at the Annual Meeting.
- (c) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Local League.
- (d) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball,

Incorporated, as agreed to under the conditions of charter issued to the Local League by that organization.

- (e) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases they may receive and which have had prior approval of the Board.
- (f) Investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the Board or Executive Committee as circumstances warrant.
- (g) Appoint special advisory committees as needed to address specific matters of importance to the Local league. These committees may be comprised of league Members, although outside experts may be included at the discretion of the President. These committees shall possess no authority, delegated or otherwise, over the affairs of the Local league, but shall serve in a strictly advisory capacity to the President.
- (h) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- (i) With the assistance of the Player Agent, examine the application and support proof-of age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.

SECTION 3

Vice President. The Vice President shall:

- (a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President shall have all the powers of that office.
- (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.

SECTION 4

Secretary. The Secretary shall:

- (a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- (g) Maintain a list of all Regular Members, Directors and committee members and give notice of all meetings of the Local League, the Board of Directors and Committees.
- (h) Issue membership cards to Regular Members, if approved by the Board of Directors.
- (i) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
- (j) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.

- (k) Notify Members, Directors, Officers and committee members of their election or appointment.

SECTION 5

Treasurer. The Treasurer shall:

- (a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all moneys and securities, and deposit same in a depository approved by the Board of Directors.
- (c) Keep records for the receipt and disbursement of all moneys and securities of the Local League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors.
- (e) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League International.

SECTION 6

Player Agent. The Player Agent shall:

- (a) Record all player transactions and maintain an accurate and up-to-date record thereof.
- (b) Receive and review applications for player candidates and assist the President in verifying residence and age eligibility.
- (c) Conduct the tryouts, the player draft and all other player transaction or selection meetings.
- (d) Prepare the Player Agent's list.
- (e) Prepare for the President's signature and submission to Little League International, team rosters, including players claimed, and the tournament team eligibility affidavit.
- (f) Notify Little League International of any subsequent player replacements or trades.
- (g) Administer the divisional player pool.

SECTION 7

Safety Officer. The Safety Officer shall:

- (a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for children and all participants of Little League.
- (b) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.

NOTE: In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:

- (1) Education - Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.
- (2) Compliance - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
- (3) Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.

SECTION 8

Registrar. The Registrar shall:

- (a) Set up **and manage** online **and offline** registration and ensure the league rosters are uploaded to Little League.
- (b) Serve as primary contact person for Little League and Active Team Sports regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League Baseball, Incorporated.

SECTION 9

Communications Officer. The Communications Officer shall:

- (a) Set up and manage the league's official website (site authorized by Little League International).
- (b) Assign online administrative rights to other local volunteers.
- (c) Encourage creation of team web sites to managers, coaches, and parents.
- (d) Ensure that league news and scores are updated online on a regular basis.
- (e) Collect, post, and distribute important information on league activities including direct dissemination of fund-raising and sponsor activities to Little League Baseball, Incorporated, the district, the public, league members, and the media.

SECTION 10

Sponsorship/Fundraising Manager. The Sponsorship/Fundraising Manager shall:

- (a) Solicit and secure local sponsorships to support league operations.
- (b) Collect and review sponsorship and fundraising opportunities.
- (c) Organize and implement approved league fundraising activities.
- (d) Coordinate participation in fundraising activities.
- (e) Maintain records of monies secured through sponsorship and fundraising initiatives.

SECTION 11

Concessions Manager. The Concession Manager shall:

- (a) Maintain the operation of concession facilities.
- (b) Organize the purchase of concession products.
- (c) Be responsible for the management of the concession sales at league events.
- (d) Schedule volunteers to work the concession booth during league events.
- (e) Collect and review concession related offers including coupons, discounts and bulk-purchasing opportunities.

- (f) Organize and maintain records of concession sales and purchases.

SECTION 12

Chief of Umpires. The Chief of Umpires shall:

- (a) Maintain the roster of umpires as approved and certified by the President of the Local league.
- (b) Schedule umpires and otherwise provide for the administration of the umpire program.
- (c) Provide appropriate umpire training, and otherwise observe umpires to ensure adequate training and guidance.
- (d) Communicate with umpires and league officials regarding any rules related issues, including reporting on any on-field infractions or other matters needed attention.

SECTION 13

Equipment Manager. The Equipment Manager shall:

- (a) Investigate and secure bids on needed playing equipment, supplies and uniforms.
- (b) Make purchases in accordance with the budget and good fiscal practices.
- (c) Maintain, store and issue playing equipment as needed by divisions and teams.
- (d) Secure proper return of issued equipment.

SECTION 14

Fields Manager. The Fields Manager shall:

- (a) Regularly inspect and maintain the grounds of all fields and playing facilities.
- (b) Determine field requirements for games, practices and other activities and submit applications to permit the necessary field space.
- (c) Assign and allocate field space across divisions to use for games and practices.
- (d) Release unneeded field space in accordance with permit requirement.
- (e) Identify, recommend and implement improvements to grounds, fields, playing facilities or field equipment.

ARTICLE VIII - EXECUTIVE COMMITTEE

SECTION 1

The Board of Directors may appoint an Executive Committee which shall consist of not less than three (3) nor more than five (5) Directors, one of whom shall be the President of the Local League.

SECTION 2

The Executive Committee shall advise with and assist the Officers of the Local League in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive Committee have authority over the Board of Directors.

SECTION 3

At any meeting of the Executive Committee, a majority of the total number of members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Committee.

ARTICLE IX - OTHER COMMITTEES

SECTION 1

Nominating Committee. The Board of Directors may appoint a Nominating Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and consider eligible candidates and submit at the Annual Meeting a slate of candidates for the Board of Directors, who have agreed to serve if elected.

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SECTION 2

Membership Committee. The Board of Directors may appoint a Membership Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall receive the names of prospective Regular Members, investigate for eligibility and recommend those qualified for election at the annual, regular or any special meeting of the Members or the Board of Directors as the case may be.

SECTION 3

Finance Committee. The Board of Directors shall appoint a Finance Committee consisting of the Treasurer, the President, and one or more at-large members chosen from the Board. The Committee shall review all League matters of a financial nature and investigate ways and means of financing the Local League, including team sponsorship. The Finance Committee shall submit financial management, capital improvement and other finance related recommendations to the Board for approval.

SECTION 4

Building, Grounds and Property Committee. The Board of Directors may appoint a Building, Grounds and Property Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall be responsible for the care and maintenance of the playing field(s), buildings and grounds. It shall operate within the amount appropriated in the approved budget for that purpose. It shall also investigate and recommend available, suitable sites and plans for development, including ways and means, the latter in cooperation with the Finance Committee. It shall be responsible for repair and improvement recommendations, other than normal maintenance, and supervise the performance of approved projects.

SECTION 5

Disciplinary Committee. A Disciplinary Committee consisting of the Player Agent (who shall chair the Disciplinary Committee), the Chief of Umpires and the Division Commissioner shall be appointed for each Division. The Disciplinary Committee shall be

responsible for all disciplinary action pertaining to conduct on the field of play in accordance with Little League rules. Persons serving on the Disciplinary Committee may not manage or coach in the Division over which the Committee presides. In the case of any conflict of interest, the Player Agent Chair of a Disciplinary Committee shall have the discretion to remove a member of the committee and appoint a substitute member.

In case of alleged Manager or Coach misconduct, the Chair of the Disciplinary Committee shall give notice to the Manager or Coach in question detailing the alleged misconduct. Reasonable investigation of the alleged misconduct shall be made by the Disciplinary Committee, and the Coach or Manager in question shall be entitled to submit written evidence refuting the allegations for the Disciplinary Committee. After the investigation is complete and all evidence has been considered, the Coach or Manager in question shall appear before the Disciplinary Committee, who shall have the authority to suspend or revoke such Coach or Manager's right to future participation in the Local League.

SECTION 6

Playing Equipment Committee. The Board of Directors may appoint a Playing Equipment Committee which shall secure bids on needed supplies and equipment and make recommendations for their purchase to the Board. The Playing Equipment Committee shall be responsible for the proper issuance of such supplies and equipment and for the repair, cleaning and storage thereof at the close of the season.

SECTION 7

Managers Committee. The Board of Directors may appoint a Managers Committee consisting of three (3) Directors. The Managers Committee shall interview and investigate prospective managers and coaches, including those for the Minor League teams and recommend acceptable candidates to the President, for appointment and subsequent approval by the Board of Directors. It shall, during the playing season, observe the conduct of the managers and coaches and report its findings to the President of the Local League. It shall, at the request of the President or Board of Directors, investigate complaints concerning managers and coaches and make a report thereof to the President or Board of Directors as the case may be.

SECTION 8

Umpire Committee. The Board of Directors may appoint an Umpire Committee consisting of three (3) Directors and other appointed Regular Members. The Local League President shall be chairman of any such Committee. The Umpire Committee shall recruit, interview and recommend to the President for appointment a staff of umpires, which may include a chief umpire and replacements. When appointed, the staff of umpires shall be under the personal direction of the Chief of Umpires serving on the Board of Directors, or if there is not a Chief of Umpires, the Local League President, assisted by the chief umpire who shall train, observe and schedule the staff.

SECTION 9

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District Committee. The Board of Directors may appoint a District Committee consisting of the Local League President as chairman and two (2) other Directors. The District Committee shall assist the District Administrator in interleague district functions including the selection of members of the District Administrator's Advisory Committee and the selection of tournament sites and area tournament directors.

SECTION 10

Auxiliary Committee. The Board of Directors may appoint an Auxiliary Committee consisting of the Local League Treasurer and two (2) other Directors and other appointed Regular Members. The Auxiliary Committee shall coordinate the activities of the Auxiliary. It shall review and evaluate auxiliary projects for raising money and disposition of profits, and make recommendations to the Board. The Board of Directors shall approve in advance all projects and actions of the Auxiliary.

SECTION 11

Auditing Committee. The Board of Directors may appoint an Auditing Committee consisting of three (3) Directors. The President, Treasurer or signatories of checks are not eligible. The Audit Committee will review the Local League's books and records annually prior to the Annual Meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board of Directors or Membership, secure the services of a Certified Public Accountant to accomplish such review.

SECTION 12

Minor League Committee. The Board of Directors may appoint a Minor League Committee consisting of three (3) Directors. The Chairman of the Committee shall be the Minor League **Commissioner** and be responsible to the Local League President for the proper conduct of the Minor League operation.

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SECTION 13

Concessions Committee. The Board of Directors may appoint a Concessions Committee consisting of the Treasurer, at least one (1) other Director and at least one (1) other Regular Member who is not a Director. The Concessions Committee shall oversee all concessions operations; conduct an annual review of all concessions policies, processes and procedures, and make a report of its findings, which report shall be attached to the annual financial statement and report of the President and Treasurer presented to the Membership (See Article V, Section 1). The Committee shall make recommendations to the Board of Directors regarding concessions management and operations, including contracting for services to manage and maintain concessions as a fundraising activity of the League.

ARTICLE X - AFFILIATION

SECTION 1

Charter. The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

SECTION 2

Rules and Regulations. The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

SECTION 3

Local Rules, Ground Rules and/or Bylaws. The local rules, ground rules and/or bylaws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each fiscal year, and are not considered part of this Constitution. (See Article XI, Section 7 for fiscal year of this league.)

ARTICLE XI - FINANCIAL AND ACCOUNTING

SECTION 1

Authority. The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2

Contributions. The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

SECTION 3

Solicitations. The Board shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated unless all of the funds so raised be placed in the Local League treasury.

SECTION 4

Disbursement of Funds. The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules, regulations and policies of Little League Baseball, Incorporated. All disbursements shall be made by check or electronic payment. All checks shall be

signed or authorized by the Local League Treasurer and such other officer or officers or person or persons as the Board of Directors shall determine.

SECTION 5

Compensation. No Director, Officer or Member of the Local League shall receive, directly or indirectly any salary, compensation or emolument from the Local League for services rendered as Director, Officer or Member.

SECTION 6

Deposits. All moneys received, including Auxiliary Funds, shall be deposited to the credit of the Local League in/at (name of financial institution).

SECTION 7

Fiscal year. The fiscal year of the Local League shall begin on October 1 and shall end on September 30.

SECTION 8

Distribution of Property upon Dissolution. Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the Local League to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501-(c)-(3) of the Internal Revenue Code or any future corresponding provision.

ARTICLE XII - AMENDMENTS

This Constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting. Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

ARTICLE XIII – INTERPRETATION

This Constitution and the particular terms hereof shall be interpreted, to the greatest extent possible, in a manner consistent with the Rules, Regulations and Policies of Little League Baseball, Inc. in effect from time to time. In executing its duties hereunder, the Board of Directors shall use common sense in the interpretation of this Constitution. In the event of a direct conflict between the terms of this Constitution and an express Rule, Regulation and/or Policy of Little League Baseball, Inc., the Rule, Regulation and/or Policy of Little League Baseball, Inc. shall be given deference.

Date Approved by Board: _____, 2016

Date Approved by Western Region: _____, 2016

Date Ratified by Membership: _____, 2016

ATTEST:

President's Name: _____

President's Signature: _____

Little League ID No.: _____

Federal ID No. (if available): _____

State ID No. (if available): _____

Make one copy for the District Administrator and copies for the Local League. Send original to Regional Headquarters. This Local League's Constitution on file at Regional Headquarters (most recently-approved copy) is the official Constitution of this Local League.

Little League Baseball, Incorporated does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious preference.